



Township of Mansfield

Zoning Office

100 Port Murray Rd – Port Murray, NJ 07865
Phone (908) 455-2957 Fax (908) 689-2840
zoning@mansfieldtownship-nj.gov

Clothing Donation Bin Permit Application

Permit Application Checklist

- Fee payable by CASH or Check (payable to Township of Mansfield) - \$25 per bin
- Attached copy of corporate resolution authorizing applicant to complete & submit application
- Attached written consent from the property owner to place bin(s)
- Property sketch of bin(s) location

I, _____, hereby make application for a Charitable Donation Bin. I understand Chapter 363-76 regarding Clothing Donation Bins and will abide by requirements. I understand the permit expires December 31st of every year.

Applicant signature

Date

FOR TOWNSHIP USE ONLY

Application Fee Paid: _____ Date: _____ Check # _____ Initials _____

Application is: **APPROVED** **DENIED**

Zoning Officer signature: _____ Date: _____

Remarks: _____



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Date: _____

Clothing Donation Bin Application

Clothing Bin Owner Information

Name: _____

Phone Number: _____ Email: _____

Street Address: _____

Contact Person Name: _____

Contact Person Phone Number: _____

Contact Person email: _____

Property Information

Property Block & Lot: _____ Zone: _____ Lot Size: _____

Property Street Address: _____

Property Owner Name: _____

Phone Number: _____ Email: _____

Bin Information

Number of bins: _____ Size of bins: _____

Precise location of bin on property: _____

Describe the manner in which collected clothing or other donations collected via the bin(s) would be used, sold or dispensed: _____

Name, phone number, and email address for any other entity which may share or profit from any collection: _____

Chapter 363. Zoning

Article XII. Conditional Uses

§ 363-76. Clothing donation bins.

[Added 5-22-2013 by Ord. No. 2013-07]

- A. Permitted areas. Placement of clothing donation bins shall not be permitted on properties containing a residential use or uses, vacant or undeveloped land, or on properties within the industrial zones of the Township.
- B. It shall be unlawful for any person to place, use, or employ a clothing donation bin (herein referred to as "bin") for solicitation purposes within the Township of Mansfield unless all of the following requirements are met:
- (1) Any person desiring a permit under this chapter shall file with the Zoning Officer an original application, in writing, on a form furnished by the Zoning Department, along with an initial application fee as specified on the application.
 - (2) The permit will be valid for a specified period of time.
 - (3) In applying for such a permit, the applicant shall set forth the following information:
 - (a) The applicant's name, business name and business address;
 - (b) The location where the bin would be situated, as precisely as possible;
 - (c) A description of the clothing donation bin to be covered by the permit;
 - (d) The manner in which the person anticipates any clothing or other donations collected via the bin would be used, sold, or dispersed, and the method by which the proceeds of collected donations would be allocated or spent;
 - (e) The name, and telephone number of the bona fide office required pursuant to Subsection **B(8)** of this section, of any entity which may share or profit from any clothing or other donations collected via the bin;
 - (f) Name and phone number of the nonprofit organization displayed on each bin; and
 - (g) Written consent from the property owner(s) to place the bin on the property.
 - (4) All bins on a single property shall not cover a ground surface area in excess of six feet by 12 feet, nor be more than six feet in height.
 - (5) The bin(s) shall be appropriately located so as not to interfere with sight triangles, on-site circulation, required setbacks, landscaping, parking, and any other requirements that may have been imposed as part of the site plan approval for the premises, and shall be placed on a concrete or paved surface.
 - (6) The Zoning Officer shall not grant an application for a permit to place, use or employ a clothing donation bin, if he/she determines that the placement of the bin(s) could constitute a

safety hazard. Such hazards shall include, but not be limited to, the placement of clothing donation bins within 100 yards of any place which stores large amounts of, or sells, fuel or other flammable liquids or gases, or the placement of the bin would constitute a traffic hazard.

- (7) The bin(s) shall be of the type that are enclosed by use of a receiving door and locked so that the contents of the bin(s) may not be accessed by anyone other than those responsible for the retrieval of the contents.
- (8) The following information shall be clearly and conspicuously displayed on the clothing donation bin(s):
 - (a) The name and address of the registered person that owns the bin(s) and of any other entity which may share or profit from clothing or other donations collected via the bin(s);
 - (b) The telephone number of the person's bona fide office, and if applicable, the telephone number of the bona fide office of any other entity which may share or profit from any clothing or other donations collected via the bin(s);
 - (c) In cases where any entity other than the person who owns the bin(s) may share or profit from any clothing or other donations collected via the bin(s), a notice, written in a clear and easily understandable manner, indicating that clothing or other donations collected via the bin(s), their proceeds or both, may be shared or given entirely to, an entity other than the person who owns the bin(s), and identifying all such entities which may share or profit from such donations;
 - (d) A statement consistent with the information as required by Subsection **B(3)**, indicating the manner in which the person anticipates any clothing or other donations collected via the bin(s) would be used, sold or dispensed and indicating the method by which the proceeds of the collected donations would be allocated.
- (9) It shall be the duty of each registered organization issued a permit hereunder to properly maintain and service any clothing donation bin placed within the Township so as to prevent such clothing bins from creating any nuisance, hazardous or unsafe condition, including accumulation of any items outside of the bin(s).
- (10) An expiring permit for a clothing donation bin may be renewed upon application for renewal and payment of a renewal fee not to exceed \$25 annually.
- (11) If any used clothing donation bins are placed without a permit, or an inspection reveals that such bins are not in compliance with this section, enforcement and abatement shall take place as generally provided under this article.
 - (a) The minimum penalty of fine for the violations of any of the provisions of this chapter shall be \$100 per violation.
 - (b) The Zoning Officer, the Building Inspector, or other Code Enforcement Officer, the Police Department, and the Warren County Department of Health are hereby individually and severally empowered to enforce the provisions of this section.
- (12) A violation of this section may result in the Township seizing the bin, removing it at the owner's expense and selling the contents at public auction. All proceeds from such sale shall be paid to the Chief Financial Officer of the municipality.